

ABOUT THE KEY WEST CRAFT SHOW – Jan. 28-29,2017

The Key West Craft show is sponsored by the Key West Art Center a nonprofit community art center and is in its 32nd year. The show has grown from a local to national juried show and attracts over 25,000 visitors in the two day event including locals, winter residents and tourists. Proceeds from the show help support the programs of the Art Center as well as maintain the historic building that houses their gallery at 301 Front Street, in historic Old Town Key West. The show accepts approximately 100 exhibitors.

LOCATION

The Craft Show is set one block off famous Duval Street in Old Town Key West. Booths line Whitehead St. and onto Caroline Street, through the historic Presidential Gates into a beautiful tree lined street in a private community know as Truman Annex. The Key West Art Center is located one block from the show at 301 Front St., Key West, FL

IMPORTANT DATES

September 15, 2016 – Application Deadline
October 15, 2016 – Notifications mailed by
January 27, 2017 – night before show check in
January 28-29, 2017 – Key West Craft Show

SHOW RULES

(Please read and understand all show rules when applying to the show. All participants will be expected to comply with all rules. Please ask for clarification if needed)

- Exhibiting artists must show ID at check in and be present for the entire show.
- No buy/sell, massed produced items, items unlike those juried or artist reps are allowed. Work must be produced by the exhibitor. This rule will be strictly enforced. Anyone not in compliance will be asked to leave the show. NO dealers, stores or agents may participate.
- Participants must be checked in by 8 AM on Saturday or may be considered a no-show and space may be reassigned. **First time artists are strongly encouraged to check in at registration of Friday.**
- Set up is at 6:00 AM and 7:00 AM depending on space assignment. In order to be in compliance with city permits, no vehicles or unloading is permitted on the street or sidewalks prior to that time. Compliance to this rule is critical and exhibitors who do not comply may be asked to leave or not be invited to return
- Vehicles (except outsized) will be permitted to drive to their booth space and unload. Once unloaded the vehicle must be removed to parking area as soon as possible. Please be considerate of others as this is a tight area. Use common sense and be mindful of those around you. Traffic must maintain one-way direction and follow all show personnel's instructions, especially for the Caroline St. booths. Specific instructions will be given at check in for those booths.
- Vehicles must be off the street at 9 AM each morning. Booths may not be disassembled prior to 5 PM. The police officer on duty and show director will determine when it is safe to bring vehicles onto the street at end of each day due to pedestrian traffic. No vehicle may enter the street before deemed safe.

- Exhibitor space is 10'x10' for \$225. The committee strives to give additional room as possible but cannot guarantee it. A tent/canopy is required, unless prior approval by director, and must fit into the 10'x10' area. All work must be displayed within the assigned space. Not all spaces have back storage. Occasionally, spaces are wider than others and exhibitors are expected to equally share the additional space between canopies and keep a professional looking display area.
- A limited number of corner spaces (+\$75) are available and cannot be guaranteed.
- **10x15 corner spaces will be available by specific request only—talk to director.**
- 15' spaces are available on a limited basis. These spaces are \$340 per space.
- Cancellations after Dec. 15, will be reviewed by the committee for refund. A minimum of \$50 for admin fee may be retained.
- Other specific procedures will be outlined in acceptance documents.

Please contact Director with any questions.

Lois Songer – Director

Jane Grannis – Assistant Director

KWCraftShow@earthlink.net

Or by Phone 305-294-1243

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