



## Key West Craft Show General Information and Show Rules

**DATES:** Saturday and Sunday, **January 28-29, 2017**

**TIME:** 10:00 AM to 5:00 PM Saturday and Sunday

**SET-UP:** Saturday 6:00 AM for Whitehead St. – **7:00 AM for Caroline St.**

**TEAR DOWN:** Must be completed by 7:30 PM on Sunday evening

**PARKING:** Free in nearby lot. Reduced parking rates available nearby.

**ELIGIBILITY:** Craft artists only. NO dealers, stores or agents may participate. The artist must be present for the entire show and present ID at check in. Exhibitors must be checked in by 8:00 AM on Saturday or the artist may be considered a no-show and his/her space can be reassigned.

**SPACES:** Spaces are assigned by the committee, which tries to honor requests, **but makes no guarantees.** 10' x 10' space \$225, 10' x 15' limited spaces \$340, corner + \$75

**APPLICATION FEE:** \$25 in separate check made payable to **Art Festival**

**SECURITY/INSURANCE:** Police are on duty 24 hours during the show, set-up and tear down. The Key West Craft Show is not responsible for exhibitors' work or displays and cannot accept responsibility for theft or damage.

**REFUNDS:** The KWCS Committee is not required to make refunds.

**PLEASE NOTE:** The KWCS has a ZERO tolerance policy for buy/sell, mass produced items, items unlike those juried or artist reps. Work must be produced by the exhibitor. This will be strictly enforced with no exceptions.

Artists displaying work outside the category in which they juried, may be asked to remove product. (**example: no jewelry in booth if not juried in jewelry**) If uncertain please contact the director for clarification.

**APPLICATION PROCESS:** Along with application and checks, send a CD with 3 jpg images of your work & 1 of display. **Name files with artist name, media & image number. Number 4 should be booth (example: Joe Smith jewelry 1.jpg ) Suggested format 1920 x1920.**

Booth fee checks are not deposited until two weeks after acceptance notification. Please include a self stamped return envelope. CDs of accepted artists will be held until show and others returned, if appropriate envelope and postage is included.

**DEADLINES:** Entry to be postmarked by September 15, 2016. Notifications will be mailed by October 15, 2016. Late applications may be accepted subject to additional late fee.

**For additional information, see our website prospectus at [KeyWestArtCenter.com](http://KeyWestArtCenter.com)**

### MAIL APPLICATION TO:

**KEY WEST CRAFT SHOW, 301 Front St., KEY WEST, FL 33040**

**Lois Songer, Director**  
Phone: 305-294-1243 --leave msg

**Jane Grannis, Assistant Director**  
Email: [KW\\_CRAFTSHOW@EARTHLINK.NET](mailto:KW_CRAFTSHOW@EARTHLINK.NET)